

# Corporate Social Responsibility (CSR) Policy

## 1. Purpose

Kew Computers Ltd is committed to operating responsibly, ethically and with a positive impact on our staff, customers, schools and the wider community. This CSR Policy outlines our social, ethical and community-focused commitments.

## 2. Our people

We promote a safe, supportive and inclusive workplace through:

- Fair treatment and equal opportunities for all
- A respectful, diverse and inclusive culture
- Access to training, development and wellbeing support
- Zero tolerance for discrimination, harassment or victimisation.

## 3. Our community

We aim to be a positive influence in the communities we serve, especially within education settings. We:

- Conduct ourselves professionally and respectfully in all schools
- Support safe working practices and safeguarding requirements
- Provide honest, transparent advice to help schools improve IT safety and reliability
- Build long-term, trusted relationships with local organisations.

## 4. Ethical conduct

We expect all staff and representatives to:

- Act with integrity and professionalism
- Avoid conflicts of interest
- Protect confidentiality and sensitive information
- Report concerns through appropriate channels, including whistleblowing

## 5. Supply chain responsibility

We work with suppliers who share our values regarding quality, ethical behaviour and responsible business practices.

## 6. Continuous improvement

We regularly review our CSR approach to ensure it reflects our responsibilities as a supplier to schools and the wider community.